Annual Review: Local Lay-Pastor Line-Management Meeting

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Circuit:

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Date of Meeting:

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Local Lay-Pastor:

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Line-Manager:

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Date started as Local Lay-Pastor:

**Review of objectives from last year:**

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**Local Lay-Pastor continues to meet core competencies.**

*Where a Local Lay-Pastor is failing to meet core competencies, support should be put in place and issues addressed. This should not be a surprise at the annual review but should have been identified during line-management meetings.*

[ ]  **Yes** [ ]  **No**

**Outline of further development completed in the last year**

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Date Type of Development/Activity Impact on Practice ­

**Particular strengths and successes**

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**Focus areas for further development and learning during the next year**

Actions to meet the objective, including support to be given by Circuit

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Objectives

**Referral to supervision**

Bearing in mind the purposes of supervision, as set out in the Supervision Policy, is there any particular work that the line-manager recommends should be monitored or attended to in supervision during the coming year?

**Normative** *(such as the relationship between vision and practice; issues arising from any Code of Conduct; the identification and management of risk; boundary issues and the handling of power)*

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**Formative** *(such as the ability to reflect; specific learning needs related to a new context or role; specific skills to be developed)*

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**Restorative** *(such as self-care; attention to vocational discernment; the impact of the work upon the minister or their family)*

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**Signed by Local Lay-Pastor**

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Signature:

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Email:

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Date:

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**Signed by Line-Manager**

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**Signed by Superintendent Minister**

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Date: